

ROSEBUD CASINO

Job Description

Job Title: Security Officer
Department: Security
Reports To: Shift Supervisor/ Security Director
Classification: Hourly/Non-Exempt

SUPERVISORY RESPONSIBILITIES: None

QUALIFICATIONS:

1. High School Diploma or GED required.
2. Previous security, law enforcement or military experience preferred.
3. Must possess effective verbal and written communication skills.
4. Must be able to remain calm in an emergency situation
5. Ability to apply common sense to situations that arise on the gaming floor, hotel or fuel plaza with little or no supervision.
6. Must be 21 years of age.
7. Must be able to pass background check, drug test and obtain a gaming license.

DUTIES AND RESPONSIBILITIES:

1. Safeguard casino assets.
2. Complies with the established Rosebud Sioux Tribe Gaming Compact, Tribal Gaming Ordinance, Tribal Internal Control Standards (TICS) approved by the RST Gaming Commission and all Federal Laws governed by the National Indian Gaming Commission (NIGC) and all laws pertaining to the Indian Gaming Regulatory Act.
3. Complies with the established Rosebud Casino Employee Handbook and Departmental Policies and Procedures.
4. Follow proper dress code and personal appearance policy at all times.
5. Will patrol the interior and perimeter of the Casino facilities and property and reports observations to the on-duty Security Shift Supervisor.
6. Immediately informs the shift supervisor of all incidents and/or conditions that are suspicious in nature.
7. Prepares written reports as directed by the Shift Supervisor.
8. Provides currency transports in accordance with established procedures.
9. Will perform first aid when necessary, after receiving first aid training.
10. Assists in the enforcement of safety policies and emergency procedures including evacuation plans in all areas of the premises.
11. Communicates in a professional manner with other departmental personnel via two-way radio using the established "10-codes"
12. Assists patrons in answering questions and inquiries
13. Establishes and maintains working relationships with local law enforcement agencies.
14. Works closely with other departments to ensure proper security, safety and protection procedures are in place.
15. Must be available to work irregular shifts, weekends and holidays.
16. Other duties as assigned.

SIGNATORY ABILITY: Jackpots, fills, and credit slips; Security Reports; Incident Reports

ACCESS TO SENSITIVE AREAS: when providing currency transports in accordance with outlined approved procedures

HOURS: Scheduled Shifts